

## CHEVINGTON PARISH COUNCIL Draft minutes 6<sup>th</sup> April 2022

Clerk: Frances Betts	Old Apple Farm
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Attendees: Cllr L Agazarian (Chair), Cllr Keegan (Vice Chair), Cllr A McCormack , Cllr Briggs, Cllr Shurety, Cllr Bleeze, SCClr Soons, DCllr Chester, Mrs F Betts, Cler&RFO and one parishioner.

1. Chairman's welcome, introduction and apologies for absence.
2. No declarations of interest by councillors received.
3. The Minutes of the meeting of the Council held on February 24th 2022 were approved and signed.
4. Public participation session (15 minutes). Parishioner wanted to know more about the ANPR device. See Item 10:10
5. The Chairman's report was received
  1. Locality Budget for Jubilee celebrations from District Councillor. The Clerk has been successful in the bid to receive £500.
  2. Jubilee Celebration. A local catering company has been asked to provide the food. Flags and bunting have been bought from a Suffolk firm. Adverts have gone up around the village and there is a list in the village hall for people to add their names.
  3. Parking in New Road continues to be a problem. Chair asked the Clerk to contact Highways for advice.
  4. Gateway/Boundary signage. These are to be cleaned when the Litter Pick takes place
  5. Flagpole. Following a short discussion it was decided that the VHMC ought to contact the Clerk if they wish the PC to buy this item for the village.
  6. Email addresses for Chair and Vice Chair are to be set up.
6. District Councillor's report can be viewed on line. There is to be a special event in the Abbey Gardens on July 16<sup>th</sup> to celebrate 1000 years of the Abbey. This will be a free event. Cllr Chester will contact the Planning Department's Enforcement Officer about the illegal fence in Depden Lane.
7. The County Councillor's report can be viewed on line. She discussed the closing of the Saxham/Westley road and it was agreed that the notice given about this closure for 12 weeks was poor.

8. Parish Councillors' reports

1. Cllr Keegan. Parking on New Road continues to be a problem. Clerk to ask Highways if this can be remedied at all. Speeding continues to be an issue. CSW to attend.
2. Cllr McCormack
3. Cllr Briggs. Clerk gave Cllr Briggs the older Council laptop for the VAS data. CSW is to start up again.
4. Cllr Shurety. Footpath 5 style is now back to its legal height.
5. Cllr Bleeze. A parishioner has approached him about the deputy Tree Warden role. Clerk to ask Mrs Bruton to contact him for more information.

9. Parish Council Finances:

1. Bank statement since last meeting as per Financial Regulation 1.3.3 (self governance). Discussed and signed as seen.  
*NB By Virement means a payment not budgeted for (and does not come under a statutory power) but is a necessary expense for the running of the Council*
2. The Current Asset Register was signed
3. Bank account balance stands at £28,628.79
4. The following payments were authorised. Proposed by Cllr Agazarian, seconded by Cllr Shurety following vote unanimous.

Invoice No	Details of payee	Amount	Statute Power	Cheque No /BACS
82	Clerk salary for January, February and March 2022. 84 hours at £12 per hour	£869.00	s112 LGA 1972	BACS
83	Clerk PAYE for January, February and March 2022	£139.00	s112 LGA 1972	BACS
84	Clerk mileage expense	£28.92	s112 LGA 1972	BACS
5778	Bulstrodes, Framlingham. Flags and bunting for jubilee event	£81.99	s19 LGA 1976	BACS
25558	SALC provision of 6 month payroll service	£22.80	s12 LGA 1976	BACS
9517111	SCC charges associated with SID/TVAS post (OPORd)	£190	s274A Highways Act 1980	BACS
9029	Hire of hall 16 hours at £5 an hour	£80	s19 LGA 1972	BACS
4531	McGregor's Services cut burial ground grass	£96	Ss9-10 Open Spaces Act 1906	BACS

Monies received

Cheque or BACS	Received from	Amount	Received for
BACS	HMRC	£419.42	VAT reclaim
BACS	West Suffolk Council	£500	Locality Budget grant

10. The Clerk's report about progress of actions from last meeting.

- 1 Annual Accounts. To go to the internal auditor on 25<sup>th</sup> April.
- 2 Litter Pick Keep Britain Tidy Initiative – 25<sup>th</sup> March – 10<sup>th</sup> April 2022  
Litter pick arranged for Saturday April 23<sup>rd</sup>. 10 am. Meet outside the hall. Refreshments from 11am in hall.
- 3 Donation request from St Edmundsbury Newstalk Association charity. Cllr Bleeze proposed, Cllr Keagan seconded for £50 to be sent to this charity under s137 LGA 1972. Vote was unanimous. Clerk to send via BACS.
- 4 Pay scale review for Clerks pay to increase from April 2022.
- 5 Standing Orders review. Standing orders signed by Chair.
- 6 Burial ground signage. Following a phone call from a parishioner who bought a plot in 2022 saying they could not find their plot, the Clerk has bought some pavers to number and place in the grass. Cllr McCormack to assist.
7. Sewage leak on footpath 5 by Factory Lane now sorted by WSC Environment Officer
8. Footpath information sign. The Clerk has found a company that makes footpath signs. Following on from a short discussion it was decided to find out more costings for this project. It could potentially be placed behind the bench on the Greyhound pub crossroads.
9. Defibrillator machine update. Clerk is in the process of completing the paperwork for the Parish Council to rent a machine for 4 years from Community Heartbeat Trust who will insure and maintain the machine for that period of time. It will be sited on the outside wall of the village hall. The Clerk needs to write to the VHMCA to ask for permission.
10. ANPR Forms update. Clerk has received 100% replies to her letters from residents close to the pole to be used in Chedburgh Road catching vehicles coming in to the village from Chedburgh direction. Clerk will continue with the application form process to Suffolk Police Speed Team.
11. Broken sign at Footpath 3 has been reported to Suffolk Footpath Officer.
12. Decals for boundary sign on Chedburgh Road. To be replaced during the Litter Pick day.

11. Planning

1. DC/21/1621/HYB – Hybrid Planning Application 70 kilometre pipeline at Gazeley, Isleham and Wooditton. Clerk has replied 'No objections' This application does not touch the village of Chevington. Decision pending
2. DC/22/0182/TPO. 4 Grange Mill, Chevington. IP29 5PQ. TPO 169a (1992) tree preservation order- two Field maple (T1 and T2 on plan

within A1 on order) prune back to fence line by up to 1.5 metres.  
Decision pending

12. Burial Ground Prices. Following a discussion, it was decided to raise all prices by £100. Proposed by Cllr Agazarian, seconded by Cllr Briggs a unanimous vote followed. Clerk to circulate new price list. To review in 2 years time.
13. Emergency Plan. Cllr Agazarian to organise a meeting in the hall and invite Hargrave Parish Council and Suffolk County Council's Emergency Planning Officer.
14. Charity donation See item 10:3
15. Date of next Meeting  
Thursday May 12<sup>th</sup> 2022 at 7pm. AGM and AGPM

Meeting ended at 21.00hrs.

Website: <https://chevington.onesuffolk.net/>