

## CHEVINGTON PARISH COUNCIL

Clerk: Frances Betts	Old Apple Farm
	Barrow
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To: Cllr A McCormack (Chairman), Cllr D Sweny, Cllr D Doyle, Cllr C Thurston, Cllr J Pettit and Cllr L Agazarian

I hereby give notice that a meeting of the Parish Council will be held on Wednesday 28<sup>th</sup> February 2018 commencing at 7.00pm in the Village Hall.

Members of the public and press are welcome to attend. At Item No 1, the public will be invited to give their views/questions to the Parish Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 mins duration and will be followed by the Parish Council.

**Frances Betts**  
Clerk to the Parish Council

### Agenda

1. Public participation session (15 minutes)
2. Chairman's welcome, introduction and apologies for absence
3. To receive any declarations of interest by councillors.
4. To approve and sign as accurate the Minutes of the meeting of the Council held on 18<sup>th</sup> January 2018.
5. To receive the Chairman's report
6. To receive the Borough Councillor's report
7. To receive the County Councillor's report
8. To receive Parish Councillors' reports
  1. Cllr Sweny
  2. Cllr Doyle
    1. Footpath No 4 which leads from Old Post Office Road from Near Queens Lane to Chevington Hall (item 8:1 18.01.18)
    2. Running of noisy businesses from home
    3. Check that the green at Broad Green Close is on the cutting schedule of St Edmundsbury Council
    4. Damage to Old Post Office Rd edging where new extension has been added.
  3. Cllr Thurston
  4. Cllr Pettit
  5. Cllr Agazarian
    1. Councillor's course
9. To receive the Clerk's report.

1. Registering Burial Ground and Deeds for the village hall and land (as per item 9:1 of meeting held on 18.01.18). Valuation has been carried out by Lacy Scott and Knight land valuation team.
  2. Clerk has bought a Microsoft Office licence for £119 and a yearly subscription to McAfee for £39.99 to cover the new laptop bought last month for the Council. (Item 9:3 18.01.18)
  3. VAS machine.
  4. Dishwasher for village hall. (item 9:6 18.01.18) Site survey with Nesbitt's
  5. Tree surgeons for trees in churchyard (As per item 9:7 from last Minutes 18.01.18) 3 x quotes available see handout. Decision to be made.
  6. DPORegs from May 2018. Decision needs to be made.
  7. Clerk has attended two workshops
    - a. New external budget requirements (inc information about internal audit requirements)
    - b. New webpage instructions for use.
  8. WiFi in village hall. The Clerk has found the phone number for the phone in the village hall, has contacted CAS IT Department who run Broadband services for parish councils and small clubs (See handout) and has approached Cllr Chester from St Edmundsbury Council for a part of his Locality Budget to cover the cost. More discussion is needed before this can go forward.
  9. Stile on Footpath 2 between churchyard and Red Brick Cottage has been destroyed. SCC Highways have been informed. (20.02.18)
10. To consider planning applications:  
 DC/17/1267 – Queen's Lane : Decision pending  
 DC/17/2509/HH – installation of oil tank – Batley Farm, Depden Lane, Chevington. IP29 5RA): Decision pending
11. Clerk reported the following via the Suffolk County Council reporting webpage:
1. Footpath sign leading to Chevington Gates.
  2. Hedge adjacent to Bus Stop on Chedburgh Road  
Awaiting work to be completed – see report
  3. New road built along Queen's Hill – someone from the Council came out and looked at the work, but no further investigation necessary.
12. WWI commemorations November 2018
13. To adopt the updated Financial Risk Assessment
14. Appoint Internal Auditor for 2017/18 accounts.
15. Parish Council Finances:

1. Receipts:

Receipt date	Received from	Details of Receipt	Amount
20.02.18	D S Memorials, Saxmundham, Suffolk	Memorial stone for Lisa Pask	£90

**2. To authorise payment of the following invoices:**

Invoice No	Details of payee	Amount	Statute Power	Cheque No
09	Mrs F M Betts (Clerk/RFO expenses) See entries below	231.60	LGA 1972 s111	
4835875380	Mrs F M Betts (Clerk) for Microsoft Office licence	119.00	LGA 1972 s111	See entry above
#15149938	Mrs F M Betts (Clerk) for McAfee Total Protection licence	39.99	LGA 1972 s111	See entry above
	Nesbitts for Dishwasher			
	Cllr Agazarian expenses for round trip to SALC			
RGS/JC/B/137/22	Lacy,Scott & Knight	180.00	LGA 1972 s111	

**3. Discuss bank statement since last meeting as per Financial Regulation 1.3.3 (self governance)**

NB By Virement means a payment not budgeted for (and does not come under a statutory power) but is a necessary expense for the running of the Council.

**4 Confirmation of Lloyd's TSB Bank Account balance as at end of January 2018 - £30,837.65 (Have received £90 since statement issued.)**

**15 Agenda Items for next meeting**

1. Update of Emergency Plan

**16 Correspondence File:**

**17 Date of next Meeting – Thursday April 12th 2018 at 7pm in the village hall.**

**VILLAGE WEBSITE CAN BE FOUND ON:-  
<http://chevington.onesuffolk.net/>**