

## CHEVINGTON PARISH COUNCIL

Clerk: Frances Betts	Old Apple Farm
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To: Cllr A McCormack (Chairman), Cllr D Sweny, Cllr D Doyle, Cllr C Thurston, Cllr J Pettit and Cllr L Agazarian

I hereby give notice that a meeting of the Parish Council will be held on Wednesday 6<sup>th</sup> December commencing at 7.00pm in the Village Hall.

Members of the public and press are welcome to attend. At Item No 1, the public will be invited to give their views/questions to the Parish Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 mins duration and will be followed by the Parish Council.

Frances Betts  
Clerk to the Parish Council

### Agenda

1. Public participation session (15 minutes)
2. Chairman's welcome, introduction and apologies for absence
3. To receive any declarations of interest by councillors.
4. To approve and sign as accurate the Minutes of the meeting of the Council held on 19<sup>th</sup> October 2017.
5. To receive the Chairman's report
  1. Trees in churchyard (As per item 5:1 from last Minutes 19.10.17)
  2. Village Oil Club
  3. Report from the Community Council AGM
  4. Report from the funding conference held in October
  5. B4RN update
6. To receive the Borough Councillor's report
7. To receive the County Councillor's report
8. To receive Parish Councillors' reports
  1. Cllr Sweny
    1. Dishwasher for village hall – update on progress (Item 9:5 from last Minutes 19.10.17)
  2. Cllr Doyle
    1. The footpath sign leading from Chevington Hall to the Iron Gates was removed by the contractors building the new road and has not been replaced. Sadly where the new road meets with the council has been damaged and I want the members to ask Highways to repair.
    2. The hedge adjacent to the bus stop requires cutting back so that the bus stop is clearly seen by drivers, and other road users.

3. Cllr Thurston:
4. Cllr Pettit
5. Cllr Agazarian
  1. CAS conference held on November 2<sup>nd</sup> 2017

9. To receive the Clerk's report.

1. Registering Burial Ground and Deeds for the village hall and land (as per item 8:3 of meeting held on 19.10.17)
2. Internet banking
3. Laptop computer (as per item 9:10 of meeting held on 19.10.17)
4. New councillor training for Cllr Agazarian (as per item 1:1 of meeting held on 19.10.17)
5. SALC is still researching the best cost for small councils to employ a Data Protection Officer to comply with the new Data Protection Regulations due to come into being May 2018. The Clerk has had an email quoting a price of £100 – 150 per annum. (As per item 9:9 of meeting held on 19.10.17)
6. What is happening with the VAS machine repairs?
7. Historic England and the war memorial

10. To consider planning applications: None.

DC/17/1267 – Queen's Lane : Decision pending

DC/17/0084/HH – Cherry Tree Cottage, 95 Chedburgh Road, Chevington IP29 5QX: Decision pending

11. Street Lights in Mill Road opposite the Old Rectory and at top of Church Road(Cllr Doyle) (as per last meeting's Minute Item 11). No 20 Mill Road, No 27 Church Rd, and No 40 Chedburgh Rd reported on 30<sup>th</sup> October 2017

12. To discuss the burial ground maintenance contract for the next financial year.

13. Internal Auditor for 2017/18 accounts

14. Parish Council Finances:

1 To authorise payment of the following invoices:

Invoice No	Details of payee	Amount	Statute Power	Cheque No
3282	McGregor Services	£90	LGA 1972 s214 (2)	
07	Mrs F M Betts (Clerk/RFO expenses)	£41.96	LGA 1972 s111	
0	Little and Great Whelnetham Parish Council (for Councillor training course)	£20	By Virement	

2 Discuss bank statement since last meeting as per Financial Regulation 1.3.3 (self governance)

NB By Virement means a payment not budgeted for (and does not come under a statutory power) but is a necessary expense for the running of the Council.

3 Precept Budget meeting of Financial Year 2018/19 (LGFA1992s41). To adopt the proposed Precept for Financial Year 2018/19 as discussed at budget meeting held on November 16<sup>th</sup> 2017.

To approve and sign as accurate the Minutes of the budget meeting held on November 16<sup>th</sup> 2017.

14 Confirmation of Lloyd's TSB Bank Account balance as at end of November 2017 **(if bank statement has been received)**

15 Agenda Items for next meeting

16 Correspondence File:

1. Suffolk County Cllr Soons latest report
2. NALC Briefing September 2017 'General Data Protection Regulation – application to parish meetings'
3. NALC Briefing October 2017 'Payment of fees to the ICO'
4. NALC – have sent 10 documents that are all relating to the new GDPRs but there are too many to print off. If anyone wants to read these please contact me and I will send them as attachments via email
5. SALC information leaflet regarding internet banking
6. Email from Historic England regarding listing the war memorial
7. Minutes from budget meeting held on 16<sup>th</sup> November 2017

17 Proposed meeting dates for 2018:

Thursday January 18th	Wednesday July 25th
Thursday March 1st	Thursday September 6th
Wednesday April 11th	Thursday October 18th
Thursday May 10 <sup>th</sup> or 17 <sup>th</sup> (AGMs)	Thursday November 15 <sup>th</sup> (Budget)
Thursday June 21st	Wednesday December 5th

18 Date of next Meeting – Thursday January 18<sup>th</sup> 2018 at 7pm in the village hall.