

Bank reconciliation – pro-forma

CHEVINGTON PARISH COUNCIL

Financial year ending 31 March 2016

Prepared by CHRIS LEWIS (Clerk/RFO) (name and role)

Date 01 April 2016

Balance per bank statements as at 31 March 2016

£
26,470.88

Petty cash float (if applicable) - *None held*

Less: any un-presented cheques at 31 March 2016
St Edmundsbury Borough Council

21.34

Add: any un-banked cash at 31 March 2016

0.00

26,449.54

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2015 24,627.41

Add : Receipts in the year 7996.00

32,623.41

less: Payments in the year 6,152.53

Closing balance per cash book (receipts and payments
book as at 31 March 2016 (must equal net balances above) **26,470.88**
