

Bank reconciliation – pro-forma

CHEVINGTON PARISH COUNCIL

Financial year ending 31 March 2015

Prepared by CHRIS LEWIS (Clerk/RFO) (name and role)

Date 01 April 2015

Balance per bank statements as at 31 March 2015

£

24,627.41

Petty cash float (if applicable) - *None held*

Less: any un-presented cheques at 31 March 2015

0.00

Add: any un-banked cash at 31 March 2015

0.00

24,627.41

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2014 22,406.97

Add : Receipts in the year 7,985.19

30,392.16

Less: Payments in the year 5,764.75

Closing balance per cash book (receipts and payments book as at 31 March 2015 (must equal net balances above) **24,627.41**